

**COALTON METROPOLITAN DISTRICT  
2024 ANNUAL ADMINISTRATIVE MATTERS RESOLUTION**

WHEREAS, the Board of Directors (the "Board") of the Coalton Metropolitan District (the "District") has a duty to perform certain administrative obligations during each calendar year to comply with certain statutory requirements, as further described below, and to assure the efficient operations of the District; and

WHEREAS, the Board desires to set forth such obligations herein and to designate, where applicable, the appropriate person or person(s) to perform such obligations on behalf of the District; and

WHEREAS, the Board further desires to acknowledge and ratify herein certain actions and outstanding obligations of the District.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF COALTON METROPOLITAN DISTRICT HEREBY RESOLVES AS FOLLOWS:

1. The Board directs the District manager for the District to prepare and file either an accurate map, as specified by the Colorado Division of Local Government (the "Division"), or a notice that the District's boundaries have not changed since the filing of the last District map, with the Division, the Boulder County ("County") Clerk and Recorder and County Assessor on or before January 1, 2024, as required by Section 32-1-306, C.R.S.

2. Pursuant to Section 24-32-116(3)(b), C.R.S., the Board directs legal counsel to update the Division with any of the following information previously provided to the Division, and to update the Division in the event such information changes: (i) the official name of the District; (ii) the principal address and mailing address of the District; (iii) the name of the District's agent; and (iv) the mailing address of the District's agent.

3. The Board directs legal counsel to prepare, no more than sixty (60) days prior to and not later than January 15, 2024, the District's annual transparency notice containing information set forth in Section 32-1-809(1), C.R.S., and to provide such notice to the eligible electors of the District in one of the manners set forth in Section 32-1-809(2), C.R.S. In addition, legal counsel is directed to file a copy of the notice with the County Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder's Office, the Town of Superior Board of Trustees, and the Division as set forth in Section 32-1-104(2), C.R.S. A copy of the notice shall be made available for public inspection at the principal business office of the District.

4. The Board directs the District's accountant to submit a proposed 2025 budget for the District to the Board by October 15, 2024, to schedule a public hearing on the proposed budget, prepare a final budget, and budget resolution, including certification of mill levies and amendments to the budget if necessary; to certify the mill levy to the County on or before December 15, 2024; and to file the approved budgets and amendments thereto with the proper

governmental entities in accordance with the Local Government Budget Law of Colorado, Sections 29-1-101 to 29-1-115, C.R.S.

5. In the event additional real property is included into the boundaries of the District in the future, the District authorizes legal counsel to record the special district public disclosure document and a map of the new boundaries of the District concurrently with the recording of the order for inclusion in the County Clerk and Recorder's office, in accordance with Section 32-1-104.8(2), C.R.S.

6. The Board directs legal counsel to notify the Town of Superior Board of Trustees of any alteration or revision of the proposed schedule of debt issuance set forth in the financial plan attached to the District's Service Plan, as required by Section 32-1-202(2)(b), C.R.S.

7. For any nonrated public securities issued by the District, the Board directs the District accountant to prepare and file with the Division on or before March 1, 2024 an annual information report with respect to any of the District's nonrated public securities which are outstanding as of the end of the District's fiscal year in accordance with Section 11-58-105, C.R.S.

8. The Board hereby authorizes the District's accountant to prepare and file an Audit Exemption and Resolution for approval of Audit Exemption with the Colorado State Auditor by March 31, 2024, as required by Section 29-1-604, C.R.S.; or, if required by Section 29-1-603, C.R.S., the Board authorizes that an audit of the financial statements be prepared and submitted to the Board before June 30, 2024 and filed with the State Auditor by July 31, 2024.

9. If the District holds property presumed abandoned and subject to custody as unclaimed property pursuant to the Unclaimed Property Act (§§38-13-101 *et seq.*, C.R.S.), the Board directs its staff to prepare an unclaimed property report that covers the twelve months preceding July 1, 2024 and submit the report to the Colorado State Treasurer by November 1, 2024, in accordance with Section 38-13-401 *et seq.*, C.R.S.

10. The Board directs legal counsel to oversee the preparation of any continuing annual disclosure report required to be filed pursuant to a continuing disclosure agreement, in accordance with the Securities Exchange Commission Rule 15c2-12.

11. The Board designates the Secretary of the District as the official custodian of "public records," as such term is used in Section 24-72-202(2), C.R.S. Public records shall be maintained at the office of Icenogle Seaver Pogue, P.C. and Pinnacle Consulting Group, Inc.

12. The Board directs legal counsel to advise it on the requirements of the Fair Campaign Practices Act Sections 1-45-101 *et seq.*, C.R.S., when applicable.

13. The Board directs that all legal notices shall be published in accordance with Section 32-1-103(15), C.R.S., in a paper of general circulation within the boundaries of the District, or in the vicinity of the District if none is circulated within the District including, but not limited to, *The Boulder Daily Camera*.

14. The Board determines that each director shall receive compensation for services as directors in accordance with Section 32-1-902(3)(a), C.R.S in the amount of \$100 per meeting.

15. The Board hereby determines that each member of the Board shall execute an Affidavit of Qualification of Director at such time the member is either elected or appointed to the Board. Such forms shall be retained in the District's files. Section 32-1-103(5), C.R.S. sets forth the qualifications required. Pursuant to Section 32-1-901, C.R.S., the Board directs legal counsel to prepare, administer, and file an oath of office and a certificate of appointment, if applicable, and procure a surety bond for each Director, and to file copies of each with the Clerk of the Court, the Boulder Clerk and Recorder and with the Division.

16. The Board extends the current indemnification resolution, adopted by the Board on December 14, 2010, to allow the resolution to continue in effect as written.

17. Pursuant to Section 32-1-1101.5, C.R.S., the Board directs legal counsel to certify the results of special district ballot issue elections to incur general obligation indebtedness by certified mail to the County Board of County Commissioners and to file a copy of the certification with the Colorado Division of Securities within forty-five (45) days after the election. Furthermore, whenever the District authorizes or incurs a general obligation debt, the Board authorizes legal counsel to record notice of such action and a description of such debt, in a form prescribed by the Division, in the County Clerk and Recorder's office within thirty (30) days after authorizing or incurring the debt in accordance with Section 32-1-1604, C.R.S. Furthermore, whenever the District incurs general obligation debt, the Board directs legal counsel to submit a copy of the recorded notice to the County Board of County Commissioners within thirty (30) days after incurring the debt in accordance with Section 32-1-1101.5(1), C.R.S.

18. The Board directs legal counsel to prepare and file an application for a quinquennial finding of reasonable diligence with the Town of Superior Board of Trustees, if requested, in accordance with Section 32-1-1101.5(1.5) & (2), C.R.S.

19. The Board directs legal counsel to prepare and file the special district annual report in accordance with the District's Service Plan and Section 32-1-207(3)(c), C.R.S.

20. The Board has determined that legal counsel will file conflicts of interest disclosures provided by Board members with the Colorado Secretary of State seventy-two (72) hours prior to each meeting of the Board, in accordance with Sections 32-1-902(3)(b) and 18-8-308, C.R.S. Annually, legal counsel shall request that each Board member submit updated information regarding actual or potential conflicts of interest. Additionally, at the beginning of every term, legal counsel shall request that each Board member submit information regarding actual or potential conflicts of interest.

21. The District is currently a member of the Special District Association ("SDA") and insured through the Colorado Special Districts Property and Liability Pool. The Board directs the District Manager to pay the annual SDA membership dues and insurance premiums in

a timely manner. The Board and District staff will biannually review all insurance policies and coverage in effect to determine appropriate insurance coverage is maintained.

22. Pursuant to Section 32-1-104.5(3)(a), C.R.S., the Board hereby designates the District's official website as <https://www.coaltonmd.live/>. The Board directs the District's manager to maintain and update the official website of the District in compliance with Section 32-1-104.5(3)(a), C.R.S.

23. The Board members have reviewed the minutes from the December 1, 2022 to October 19, 2023 meetings of the Board, which minutes are attached hereto as Exhibit A. The Board, being fully advised of the premises, hereby ratify and affirm each and every action of the Board taken at said meetings.

24. Pursuant to Section 24-6-402(2)(d.5)(II)(E), C.R.S., the Board hereby declares that all electronic recordings of executive sessions shall be retained for purposes of the Colorado Open Meetings Law for ninety (90) days after the date of the executive session. The Board further directs the custodian of the electronic recordings of the executive session to systematically delete all such recordings made for purposes of the Colorado Open Meetings Law at its earliest convenience after the ninetieth (90<sup>th</sup>) day after the date of the executive session.


25. The District hereby acknowledges, agrees and declares that the District's policy for the deposit of public funds shall be made in accordance with the Public Deposit Protection Act (Sections 11-10.5-101 *et seq.*, C.R.S.). As provided therein, the District's official custodian may deposit public funds in any bank which has been designated by the Colorado Banking Board as an eligible public depository. For purposes of this paragraph, "official custodian" means a designee with plenary authority including control over public funds of a public unit which the official custodian is appointed to serve. The District hereby designates the District's accountant as its official custodian over public deposits.

26. The Board hereby authorizes the District's manager to execute, on behalf of the District, any and all easement agreements pursuant to which the District is accepting or acquiring easements in favor of the District.

*Signature page follow.*

ADOPTED AND APPROVED THIS 7TH DAY OF DECEMBER, 2023.

COALTON METROPOLITAN DISTRICT

By:   
5840635E4E1AACE...  
Kristopher Barnes, President

*Signature Page to Coalton 2024 Annual Administrative Matters Resolution*

**EXHIBIT A**

**Minutes from the  
December 1, 2022, April 26, 2023  
And October 19, 2023  
Meetings of the Board**

## RECORD OF PROCEEDINGS

### MINUTES OF THE SPECIAL MEETING OF COALTON METROPOLITAN DISTRICT AND SUBDISTRICT NO. 1 OF THE COALTON METROPOLITAN DISTRICT

HELD  
December 1, 2022

The Board of Directors of Coalton Metropolitan District and the Board of Directors of Subdistrict No. 1 of the Coalton Metropolitan District held a special meeting, open to the public, via videoconference, at 2:00 p.m. Notice of the meeting has been posted on the District's website.

<u>ATTENDANCE</u>	<p><u>Directors in Attendance:</u> Kristopher Barnes Gary Rohr (excused) Karen Bennett James O'Malley (excused) Jack Rohr</p> <p><u>Also, in Attendance:</u> Deborah Early and Alan Pogue, Esq. Icenogle Seaver Pogue, P.C.; Wendy McFarland and Jennifer Ondracek, Pinnacle Consulting Group, Inc.; Scott Chomiak, KUH; Angela Elliott, Evan Redmond, and Marlene Pappas, Teleos Management Group.</p>
<u>CALL MEETING TO ORDER</u>	The meetings of the District and Subdistrict were called to order by Director Barnes at 2:01 p.m., noting that a quorum was present. Each of the Directors confirmed their qualifications to service on the Boards of the District and Subdistrict.
<u>MEETING NOTICE</u>	Ms. Elliott noted that Notice of the Special Board Meeting had been properly posted on the District and Subdistrict's joint website. The notice for the budget hearing was also published November 16, 2022 in the Boulder Daily Camera.
<u>CONFLICT OF INTEREST DISCLOSURE</u>	Mr. Pogue noted that notices of potential conflicts of interest for all Board Members were filed with the Colorado Secretary of State's office and with the District's Board. Mr. Pogue advised the Boards that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. The Boards reviewed the agenda for the meeting, following which each Board Member present confirmed the contents of the written disclosures previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Boards determined that the

	<p>participation of the members present was necessary to obtain a quorum or otherwise enable the Boards to act.</p>
<u>AGENDA</u>	<p>The Boards considered the Agenda. Upon motion duly made by Director Bennett, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the agenda, as presented.</p>
<u>MOTION TO EXCUSE DIRECTORS G. ROHR AND J. O'MALLEY</u>	<p>The Board acknowledged and accepted the absence of Director G. Rohr and Director J. O'Malley.</p> <p><b>RESOLVED</b> to excuse Gary Rohr and James O'Malley from the December 1, 2022 Meeting and Budget Hearing.</p>
<u>PUBLIC COMMENT</u>	None
	<b>Convene as the Board of Directors of the Coalton Metropolitan District</b>
<u>CONSENT AGENDA</u>	<p><u>April 27, 2022 Meeting Minutes</u>: Upon motion duly made by Director Bennett, seconded by Director K. Barnes and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the April 27, 2022, meeting minutes.</p> <p><u>2023 Annual Administrative Matters Resolution</u>: Mr. Pogue reviewed with the Board the 2023 Annual Administrative Matters Resolution and answered questions. Upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the 2023 Annual Administrative Matters Resolution.</p> <p><u>2023 Election Resolution</u>: Mr. Pogue reviewed with the Board the 2023 Election Resolution and answered questions. Upon motion duly made by Director Bennett, seconded by Director Barnes, and upon vote, unanimously carried it was</p> <p><b>RESOLVED</b> to approve the 2023 Election Resolution.</p> <p><u>2023 Meeting Resolution</u>: Mr. Pogue reviewed with the Board the 2023 Meeting Resolution and answered questions. Upon motion duly made by Director O'Malley, seconded by Director G. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approved the 2023 Meeting Resolution.</p>



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<u>LEGAL MATTERS</u>	None.
<u>CLAIMS PRESENTED FOR PAYMENT</u>	<p>Ms. Ondracek presented the Check Detail Report dated November 23, 2022, claims from April 21, 2022 through November 23, 2022 detailing payments to be ratified in the amount of \$39,251.48. Upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to ratify the Check Detail Report dated calendar year 2022 detailing payments to be ratified in the amount of \$39,251.28.</p>
<u>FINANCIAL REPORT</u>	<p>Ms. Ondracek reviewed the June 30, 2022, unaudited Financial Statement with the Board and answered questions. Upon motion duly made by Director Barnes, seconded by Director J. Rohr and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to accept the June 30, 2022 unaudited financials as presented.</p>
<u>2023 PROPOSED BUDGET HEARING</u>	<p>Director Barnes opened the 2022 Budget Hearing for Coalton Metropolitan District. Ms. Ondracek reported that notice of the budgets had been published in the Boulder Daily Camera in accordance with State budget law. Ms. Ondracek reviewed the budget in detail and answered questions pertaining to the mill levy and estimated revenues and expenditures. The District's budgets by fund are as follows:</p> <p>General Fund Expenditures \$82,161 Mill levy is 50.000 mills.</p> <p>There being no public input, the public hearing portion of the budget was closed. Upon motion duly made by Director J. Rohr, seconded by Director Bennett, and upon vote, unanimously carried it was</p> <p><b>RESOLVED</b> to approve the Resolution to Adopt the 2023 budget, set the mill levy, appropriated budgeted funds upon final certification of value being received by the County of Boulder on or before December 15, 2022, and approve all other documents related to the 2022 budget. The District Manager is authorized to make minor modifications that may be necessary following receipt of final assessed value.</p>
<u>DISTRICT MANAGER ITEMS</u>	<u>Renewal of Property and Liability Coverage Schedule and Limits, Workers Compensation Coverage and SDA Membership</u>

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	<p>Ms. Elliott reviewed with the Board the Property and Liability Renewal. Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the renewal of the Property and Liability Policy.</p> <p><u>2022 -2023 O&amp;M Service Agreements:</u> Ms. Elliott reviewed with the Board the 2022 O&amp;M Service Agreements. Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the following Contracts/Agreements as presented:</p> <ul style="list-style-type: none"> <li>i. C&amp; C Landscape for snow removal</li> </ul>
	<p><b>Adjourn as the Board of Directors for the Coalton Metropolitan District and Convene as the Board of Directors for Subdistrict No. 1 of the Coalton Metropolitan District.</b></p>
<p><u>CONSENT AGENDA:</u></p>	<p>The Board reviewed the minutes of the April 27, 2022, meeting. Upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the minutes of the April 27, 2022, meeting.</p> <p><u>2023 Annual Administrative Matters Resolution:</u> Mr. Pogue reviewed with the Board the 2023 Annual Administrative Matters Resolution and answered questions. Upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the 2023 Annual Administrative Matters Resolution.</p> <p><u>2023 Meeting Resolution:</u> Mr. Pogue reviewed with the Board the 2023 Meeting Resolution and answered questions to change meeting dates to 1<sup>st</sup> Thursday of June and December at 2:00 pm. Upon motion duly made by Director G. Rohr, seconded by Director O'Malley, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the 2023 Meeting Resolution as revised.</p>
<p><u>LEGAL ITEMS</u></p>	<p><u>Consideration and Approval of Resolution Accepting Phase One Landscape Improvements:</u> Ms. Early reviewed with the Board the</p>

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	<p>Phase One Landscape Improvements and requested more information describing the exact landscaping improvements. Upon motion duly made by Director J. Rohr, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to accept Phase One Landscape Improvements subject to additional description.</p> <p><u>Consideration and Approval of First Amendment to 2022 Funding and Reimbursement Agreement between the District and Superior Shore Townhomes, LLC and in connection therewith authorizing the refunding of a Subordinate Note and Issuance of a new Subordinate Note:</u> Mr. Pogue reviewed with the Board the First Amendment to the 2022 Funding and Reimbursement Agreement between the District and Superior Shore Townhomes, LLC and in connection therewith authorizing the refunding of a Subordinate Note and Issuance of a new Subordinate Note. Upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the First Amendment to the 2022 Funding and Reimbursement Agreement between the District and Superior Shore Townhomes, LLC and in connection therewith authorizing the refunding of a Subordinate Note and Issuance of a new Subordinate Note.</p>
<p><u>FINANCIAL MATTERS</u></p>  <p><u>FINANCIAL REPORT</u></p>	<p><u>Claims Presented for Payment.</u> Ms. Ondracek reviewed the June 30, 2022, unaudited Financial Statement with the Board and answered questions. Upon motion duly made by Director Barnes, seconded by Director J. Rohr and upon vote, unanimously carried, it was</p> <p>Ms. Ondracek reviewed the June 30, 2022, unaudited Financial Statement with the Board and answered questions. Upon motion duly made by Director Barnes, seconded by Director J. Rohr and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to accept the June 30, 2022 unaudited financials as presented.</p>

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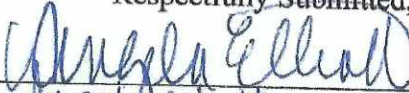
<p><u>2022 AMENDED BUDGET HEARING</u></p>	<p>Director Barnes opened the 2022 Amended Budget Hearing for Subdistrict No. 1 of the Coalton Metropolitan District. Ms. Ondracek reported that notice of the budget had been published in the Boulder Daily Camera in accordance with State budget law. Ms. Ondracek reviewed the proposed amended budgets and answered questions. It was determined there was no need to amend the 2022 budget</p> <p>There being no public input, the public hearing portion of the budget was closed. Upon motion duly made by Director Barnes, seconded by Director J. Rohr.</p> <p><b>RESOLVED</b> no amendment to the 2022 General Fund Budget for Subdistrict No. 1 of the Coalton Metropolitan District, and appropriated budgeted funds.</p>
<p><u>2023 PROPOSED BUDGET HEARING</u></p>	<p>Director Barnes opened the 2023 Budget Hearing for Subdistrict No. 1 of the Coalton Metropolitan District. Ms. Ondracek reported that notice of the budget had been published in the Boulder Daily Camera in accordance with State budget law. Ms. Ondracek reviewed the budget in detail and answered questions pertaining to the mill levy and estimated revenues and expenditures. The District's budget by fund are as follows:</p> <p>General Fund Expenditures \$85,392 Mill levy is 19.000 mills.</p> <p>There being no public input, the public hearing portion of the budget was closed. Upon motion duly made by Director J. Rohr, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the Resolution to Adopt the 2023 budget, set the mill levy, appropriate budgeted funds upon final certification of value being received by the County of Boulder on or before December 15, 2022, and approve all other documents related to the 2023 budget. The District Manager is authorized to make minor modifications that may be necessary following receipt of final assessed value.</p>
<p><u>DISTRICT MANAGER ITEMS</u></p>	<p><u>Consider Approval of Property and Liability Coverage Schedule and Limits, Workers Compensation Coverage and enter into Intergovernmental Agreement by and between Colorado Special District Pool Insurance and the Subdistrict No. 1 of the Coalton Metropolitan District.</u></p>

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	<p>Ms. Elliott reviewed with the Board the Property and Liability Schedule and the Intergovernmental Agreement. Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the Intergovernmental Agreement with Colorado Special Districts Pool and the Property and Liability Policy.</p> <p><u>2023 O&amp;M Service Agreements</u>: Ms. Elliott reviewed with the Board the 2023 O&amp;M Service Agreements. Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p><b>RESOLVED</b> to approve the following Contracts/Agreements as presented:</p> <ul style="list-style-type: none"><li>i. C&amp; C Landscape for snow removal</li><li>ii. Davey Tree contract</li></ul>
<p><u>ADJOURNMENT</u></p>	<p>There being no further business to come before the Board, the meetings adjourned at 2:51 p.m.</p>

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully Submitted,

  
\_\_\_\_\_  
Angela Elliott Recording Secretary

# RECORD OF PROCEEDINGS

## MINUTES OF THE SPECIAL MEETING OF COALTON METROPOLITAN DISTRICT AND SUBDISTRICT NO. 1 OF THE COALTON METROPOLITAN DISTRICT

HELD  
April 26, 2023

The Board of Directors of Coalton Metropolitan District and the Board of Directors of Subdistrict No. 1 of the Coalton Metropolitan District held a special meeting, open to the public, via videoconference, at 3:00 p.m. Notice of the meeting has been posted on the District's website.

<u>ATTENDANCE</u>	<p><u>Directors in Attendance:</u> Kristopher Barnes Gary Rohr (excused) Karen Bennett James O'Malley Jack Rohr</p> <p><u>Also, in Attendance:</u> Deborah Early, Esq. Icenogle Seaver Pogue, P.C.; Jennifer Ondracek, Pinnacle Consulting Group, Inc.; Scott Chomiak, KUH; Angela Elliott, Evan Redmond, and Marlene Pappas, Teleos Management Group.</p>
<u>CALL MEETING TO ORDER</u>	The meetings of the District and Subdistrict were called to order by Director Barnes at 3:00p.m., noting that a quorum was present. Each of the Directors confirmed their qualifications to serve on the Boards of the District and Subdistrict.
<u>MEETING NOTICE</u>	Ms. Elliott noted that Notice of the Special Board Meeting had been properly posted on the District and Subdistrict's joint website.
<u>CONFLICT OF INTEREST DISCLOSURE</u>	Ms. Early noted that notices of potential conflicts of interest for all Board Members were filed with the Colorado Secretary of State's office and with the District's Board. Ms. Early advised the Boards that pursuant to Colorado law, certain disclosures by the Board Members might be required prior to taking official action at a meeting. The Boards reviewed the agenda for the meeting, following which each Board Member present confirmed the contents of the written disclosures previously made stating the fact and summary nature of any matters as required under Colorado law to permit official action to be taken at the meeting. Additionally, the Boards determined that the participation of the members present was necessary to obtain a quorum or otherwise enable the Boards to act.

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<u>AGENDA</u>	<p>The Boards considered the Agenda. Upon motion duly made by Director Barnes, seconded by Director O'Malley, and upon vote, unanimously carried, it was,</p> <p style="text-align: center;"><b>RESOLVED</b> to approve the agenda, as presented.</p>
<u>MOTION TO EXCUSE DIRECTORS G. ROHR</u>	<p>The Board acknowledged and accepted the absence of Director G. Rohr.</p> <p style="text-align: center;"><b>RESOLVED</b> to excuse Gary Rohr from the April 26, 2023, Meeting.</p>
<u>PUBLIC COMMENT</u>	<p>None</p> <p style="text-align: center;"><b>Convene as the Board of Directors of the Coalton Metropolitan District</b></p>
<u>CONSENT AGENDA</u>	<p><u>December 1, 2022, Meeting Minutes:</u> Upon motion duly made by Director O'Malley, seconded by Director J. Rohr and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to approve the December 1, 2022, meeting minutes.</p>
<u>LEGAL MATTERS</u>	<p>Ms. Early gave an update on the May 2023 election. Directors Barnes and O'Malley will serve until May 2027.</p>
<u>CLAIMS PRESENTED FOR PAYMENT</u>	<p>Ms. Ondracek presented the Check Detail Report of claims dated November 24, 2022, to April 19, 2023, detailing payments to be ratified in the amount of \$57,672.54. Upon motion duly made by Director Barnes, seconded by Director O'Malley, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to ratify the Check Detail Report dated calendar November 24, 2022, through h April 19, 2023, detailing payments to be ratified in the amount of \$57,672.54.</p>
<u>FINANCIAL REPORT</u>	<p>Ms. Ondracek reviewed the December 31, 2022 unaudited Financial Statement with the Board and answered questions.</p> <p>Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to accept the December 31, 2022 unaudited financials as presented.</p>
<u>RATIFICATION OF AUDIT EXEMPTION</u>	

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	<p>Following discussion, upon motion duly made by Director Barnes, seconded by Director O'Malley, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to ratify the 2022 Audit Exemption as presented.</p>
<u>DISTRICT MANAGER ITEMS</u>	<p>The District Manager presented the Managers Report. No questions were asked of the Manager.</p>
	<p><b>Adjourn as the Board of Directors for the Coalton Metropolitan District and Convene as the Board of Directors for Subdistrict No. 1 of the Coalton Metropolitan District.</b></p>
<u>CONSENT AGENDA:</u>	<p><u>December 1, 2022 Meeting Minutes:</u> Upon motion duly made by Director J. Rohr, seconded by Director O'Malley, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to approve the December 1, 2022, meeting minutes.</p>
<u>LEGAL ITEMS</u>	<p>Ms. Early discussed new legislation requiring metropolitan districts with residential units to have an annual meeting presented to the residents.</p>
<u>FINANCIAL MATTERS</u>	<p>Ms. Ondracek presented the Check Detail Report of claims dated November 24, 2022, to April 19, 2023 detailing payments to be ratified in the amount of \$57,672.54. Upon motion duly made by Director Barnes, seconded by Director J. Rohr, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to ratify the Check Detail Report dated calendar November 24, 2022, through h April 19, 2023, detailing payments to be ratified in the amount of \$57,672.54.</p>
<u>FINANCIAL REPORT</u>	<p>Ms. Ondracek reviewed the December 31, 2022, unaudited Financial Statement with the Board and answered questions.</p> <p>Upon motion duly made by Director O'Malley, seconded by Director J. Rohr and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to accept the December 31, 2022 unaudited financials as presented.</p>
<u>RATIFICATION OF AUDIT EXEMPTION</u>	



## RECORD OF PROCEEDINGS

	<p>Following discussion, upon motion duly made by Director Barnes, seconded by Director Bennett, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to ratify the 2022 Audit Exemption as presented</p>
<p><u>DISTRICT MANAGER ITEMS</u></p>	<p><u>2023 O&amp;M Service Agreements</u>: Ms. Elliott reviewed with the Board the 2023 O&amp;M Service Agreements. Upon motion duly made by Director O'Malley, seconded by Director Barnes, and upon vote, unanimously carried, it was</p> <p style="text-align: center;"><b>RESOLVED</b> to approve the following Contracts/Agreements as presented:</p> <ul style="list-style-type: none"><li>i. BrightView Landscape for 2023 landscape maintenance</li></ul>
<p><u>ADJOURNMENT</u></p>	<p>There being no further business to come before the Board, the meetings adjourned at 3:15p.m.</p>

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

Respectfully Submitted,

  
\_\_\_\_\_  
Angela Elliott Recording Secretary